

# Framing the Topic

Framing provides background history, relevance (why we're discussing the topic), and context (how it fits current circumstances) to a topic which brings clarity, focus, and perspective when presenting the topic to the group.

## General Guidelines for filling out this worksheet:

- Avoid drawing any conclusions. Set the background so the conclusion can come from the discussion.
- Consider personal thoughts or experiences if they assist in clarifying, lending credibility, or illustrating a point. Please keep it simple and consider the Al-Anon Legacies.

## Framing the Topic Worksheet

1. Create a title for your topic. It can be questions or a statement that needs clarification.

**Topic for discussion:**

2. Summarize why you brought this topic or question forward to the group. Provide relevance and context. Why are we having this discussion now? Why is this discussion important? **Summary:**

3. Include any available background information on the topic. Sources could include, but are not limited to our *Al-Anon Service Manual*, group conscience archives, Conference Approved Literature.

**Historical background information:**

Complete and return to the Secretary/Group Conscience Steward. Complete and give to the Secretary 2 weeks before the group conscience.

**Submitted by: Date:**